

Mandatory Disclosure

Mandatory Disclosure by Institutions running AICTE approved Engineering / Technology/ Pharmacy programme to be included in their respective information Brochure, displayed on their websites and to be submitted to AICTE every year well before the admission process.

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

I. Name of the Institution:

Mody Institute of Technology and Science

(Deemed University under Section 3 of UGC Act, 1956)

Lakshmangarh – 332 311 (Distt. Sikar) Rajasthan

EPBAX: (01573) 225001-12 (12 lines) ext. 200 (O) 300 (R)

Fax: (01573) 225043

Email: contact@mitsuniversity.ac.in Website: www.mitsuniversity.ac.in

II. Name and address of the Dean:

Prof. Saroj K. Datta

Dean,

Faculty of Management Studies

Mody Institute of Technology and Science (Deemed University)

Lakshmangarh - 332311

EPBAX: (01573) 225001-12 (12 lines) ext. 200 (O) 300 (R)

Direct Phone: (01573) 225015 Fax: 225043

E-mail: dean.fms@mitsuniversity.ac.in Website: www.mitsuniversity.ac.in

III. Name of the Affiliating University: N.A. as it is Deemed University

IV. Governance

- ❖ Members of the Board and their brief background
- ❖ Members of Academic Advisory Body
- ❖ Frequency of the Board Meetings and Academic Advisory Body
- ❖ Organizational chart and processes
- ❖ Nature and Extent of involvement of faculty and students in academic affairs/improvements
- ❖ Mechanism/Norms & Procedure for democratic/good Governance
- ❖ Student Feedback on Institutional Governance/faculty performance
- ❖ Grievance redressal mechanism for faculty, staff and students

All above points are explained below:

(a) Board of Governors

1. Shri R. P. Mody, Chairman
2. Shri S. S. Bhuwania, Member
3. Smt. Madhulika Bajoria, Member
4. Dr. Raja Reddy, Member
5. Dr. R. K.Sureka, Member

6. Prof.(Dr.) N.V. Subba Reddy ,Member

7. Shri V. C. Mehta, Non-member Secretary

Frequency of Board meetings : 4 times a year

(b) Academic Advisory Body:

Constituency of the Senate:-

- Vice Chancellor, ex-officio Chairman
- Deans of Faculties
- Heads of the Departments
- Ten professors other than Heads of Departments
- Three Assistant Professors by rotation
- Three Lecturers by rotation
- Three Educationists of repute or persons from other field related to the activities of the Institute who are not in the service of the Institute – nominated by the Chairman
- Three persons who are not member of the teaching staff co-opted by the Senate for their specialized knowledge
- Registrar, ex-officio member Secretary

(c) The Board of Studies:

- Chairman- Dean of Faculty
- HoD of concerned discipline
- One senior faculty of the concerned discipline
- Experts from the relevant field of academics
- Expert from industry
- One Lecturer nominated by the Chairman, Board of Studies, would be the non-member secretary.

(d) Examination Committee:

- Vice Chancellor, (or his nominee)- Chairman
- All Deans
- Controller of Examination
- Registrar- Member Secretary

(e) Central Standing Committee of Unfair means

- Chairman—nominated by the Senate
- All Deans
- Registrar- Member Secretary

(f) Post Graduate & Research Programme Committee

- 1) Chairman (Nominated by the Senate)
- 2) All Deans (Ex-officio Members)
- 3) Heads of all the Departments (Ex-officio Members)
- 4) One representative of each Board of Studies of all Faculties.
- 5) Member(s) nominated by the Chairman.
- 6) Member Secretary – Registrar (Ex-officio)

(g) Under Graduate Programme Committee

- 1) Chairman (Nominated by the Senate)
- 2) All Deans (Ex-officio Members)
- 3) Heads of all the Departments (Ex-officio Members)
- 4) One representative of each Board of Studies of all Faculties.
- 5) Member(s) nominated by the Chairman.
- 6) Member Secretary – Registrar (Ex-officio)

In addition following Committees review the academic activities at regular intervals:

Faculty Council
Professors Committee
Academic Programme Committee

(h) Organizational Chart & Process:

Each Department is headed by its Ho D and associated faculty.

(i) Nature & Extent of involvement of faculty & Students in academic affairs/improvements

There is constant interaction between the faculty and students and problems faced by students are resolved immediately. Wherever improvement is needed, necessary steps are taken.

(j) Students feedback:

At the end of each semester, students' feedback is taken, analyzed and necessary steps are taken.

(k) Grievances: Redressal mechanism of faculty, staff.

All the grievances of the faculty, staff and students are addressed appropriately.

Grievances Redressal Committee Members:

- 1) Chairman (Nominated by Senate)
- 2) All Deans – Members (Ex-officio)
- 3) One Female Professor / Associate Professor to be nominated by the respective Deans from each Faculty.
- 4) Registrar – Member Secretary (Ex-officio)

V. Programmes

Name of the Programmes (Full Time) approved by the AICTE

Sl. No.	Course	No. of Seats as approved by AICTE	Duration					Fee	Placement facilities (yes/no)	Campus placement for the 2009 graduates
				2006	2007	2008	2009			
1	MBA	120	2 years	90	120	120	120	1,97,000	Yes	69.16

Academic Calendar against Management/Vacant seats

Sl. No.	Event	Tentative Date
1	Last date for requests for application	3 July
2	Last date for submission of applications	3 July
3	Date for announcing results	5 July
4	Release of admission list (main and waiting list)	5 July
5	Date for acceptance by candidate	5 July
6	Last date for closing admissions	18 July
7	Starting of the academic session	19 July
8	Withdrawal of applicants (if any)	21 August

- Name of the Programmes accredited by the AICTE **Applied**
- Name and duration of programme(s) having affiliation/collaboration with foreign University(s)/Institution(s) and being run in the same Campus along with status of their AICTE approval. If there is foreign collaboration, give the following details:

Not Applicable

VI. List of Faculty Members:

Sl. No.	Name	Designation	DOJ
1.	Dr. Saroj K. Datta	Professor and Dean	16.05.09
2.	Dr. M. Gurusamy	Professor	01.04.09
3.	Mr. Atanu Talukdar	Assistant Professor	28.04.07
4.	Mr. B. S. Rathore	Assistant Professor	01.05.06
5.	Mr. Vishal Vyas	Assistant Professor	09.08.03
6.	Ms. Divya Ray	Assistant Professor	31.07.08
7.	Ms. Sukanya Kundu	Assistant Professor	15.03.10
8.	Mr. Sourabh Sharma	Assistant Professor	01.04.06
9.	Mr. Ankur Roy	Assistant Professor	08.08.07
10.	Ms. Sunita Verma	Assistant Professor	20.03.06
11.	Ms. Vinita Kaura	Assistant Professor	08.03.06
12.	Ms. Priyanka Jain	Assistant Professor	21.07.08
13.	Mr. Prasad Begde	Assistant Professor	13.08.08
14.	Dr. Ruchi Sharma	Assistant Professor	28.11.09
15.	Mr. Kranti Kumar	Assistant Professor	09.12.09
16.	Ms. Chinki Verma	Assistant Professor	30.12.09
17.	Ms. Bharti	Assistant Professor	14.12.09

Z

VII. Profile of Dean with qualifications, total experience, age and duration of employment at the institute concerned.

Profile:

Professor & Dean, Faculty of Management Studies,

Mody Institute of Technology & Science, Lakshmanagarh.

Former Professor, Vinod Gupta School of Management, **Indian Institute of Technology, Kharagpur:**

Former Professor - Institute of Management Technology, Ghaziabad.

More than **25 years of professional experience** in organizations like Gibbs & Hills Inc, USA, ACC - Babcock Ltd., Flakt India Ltd., The General Electric Company of India Ltd., Orient Paper and Industries Ltd. ,and over a thirteen of **management teaching** at MBA level and guiding doctoral students.

ACADEMIC HIGHLIGHTS:

Research Work

Publication of Research Papers:

Research Paper titled “**Business Process Reengineering and Customer Satisfaction in Indian banking**” has been published in **Vol 2 Iss 1** of the **World Journal of Business Management**

Research Paper titled “**Use of RFID and its impact on Supply Chain Management-A Case study**” has been published in **IME Journal, January, 2009 issue.**

Research Paper titled “**Business Process Re-Engineering as a driver of customer satisfaction - A study with reference to selected Indian Nationalised Banks** ” has been published in **Vidyasagar University Journal of Commerce, Volume 14, March, 2009 issue.**

I have been invited and made a **member of the Editorial Board** of the **Journal of Marketing Trends**

Have been invited and made a **member of the Editorial Board** of the **Journal of Marketing Trends**

Research guidance: Working as Supervisor for Ph.D. Scholars of MITS-FMS, University of Burdwan, West Bengal University of Technology and Netaji Subhas Open University, Kolkata .

Literary work

Authored books titled:

- “**Marketing Sense – A Practitioner’s Approach to Marketing**” (Excel Books)
- ”**Marketing Management** ” (Excel Books)
- “**Strategic Management**” (Jaico Books)-in the process.

Study Material Development:

- Study material of “**Strategic Management**” for Institute of Chartered Accountants of India
- Study material of “**International Marketing**” for Netaji Subhas Open University, Kolkata

International Conference

Attended as a delegate at the **Strategic Management Society - Special Conference “Emerging India: Strategic Innovation in a Flat World”** from December 12-14, 2008, hosted by Indian School of Business, Hyderabad.

Have been selected as a **member of the Scientific Committee** of the **8th International Marketing Trends Congress** at **Paris** to be held in January 2009, and **to chair one of the sessions**. Also will **present a paper** on “A causal relationship between Information Technology and customer satisfaction – a case study on Indian public sector banks”.

EDUCATIONAL QUALIFICATIONS

Doctor of Philosophy from the University of Burdwan Topic: Business Process Re-Engineering as a driver of customer satisfaction - A study with reference to selected Indian Nationalised Banks

Post Graduate Diploma in Business Management from Indian Institute of Management, Calcutta

Area of Specialisation : Marketing & Finance
CGPA : 6.45 (on 9 point scale)
Rank : 14th in class of 60

Bachelor of Mechanical Engineering from Jadavpur University, Kolkata

Area of Specialisation : Production Engineering
Grade : First Class (Honours)
Marks : 76%
Rank : 12th in class of 110

Special Training

“**Three weeks International Programme for Development of Faculty, Corporate Trainers, Software Professionals and Administrative Working in the Asian Region**”

Conducted by **Indian Institute of Management, Calcutta** from May 12 -30, 2003

WORK EXPERIENCE

A. Experience in Management Education

- Worked as Full Time Visiting Professr in Vinod Gupta School of management, Indian Institute of Technology, Kharagpur
- Worked as Professor of Marketing in Institute of Management Technology (IMT), Ghaziabad
- Other Teaching Experience
 - Visiting faculty of management programmes of :
 - Jadavpur University

- Vidyasagar University, Midnapore
- Working as a Vice-Chancellor's nominated member for the Expert Committee as well as the Subject Committee of the MBA course of Vidyasagar University, Midnapore.

B. Industrial Experience

More than 25 years of experience in various industries as under:

From 1970 to 1978 in GIBBS & HILLS INC, USA

Worked as Project Engineer being stationed at New York

From 1978 to 1983 in ACC - BABCOCK LTD., DURGAPUR

Worked as Project Engineer

From 1983 to 1988 in FLAKT INDIA LTD., CALCUTTA

Worked as Senior Marketing Engineer

From 1988 to 1992 in THE GENERAL ELECTRIC COMPANY OF INDIA LTD., CALCUTTA

Worked as Manager (Project Marketing)

From 1992 to 1996 (March) in ORIENT ENGINEERS, CALCUTTA

(A division of Orient Paper and Industries Ltd.)

Worked as Head of Marketing

Major functions carried out during working period:

- Strategy formulation and setting corporate goals
- Business analysis and making business plans
- Project Planning and monitoring
- Tendering and negotiation for project marketing
- Making the marketing strategies, pricing strategies, product planning
- Business Development
- Industrial Marketing Research
- International market development
- Implementation of Corporate Strategies

Memberships

Life Member of IIMC Alumni Association.

Life Member of System Dynamics Society of India.

Life Member of Calcutta Management Association

Member of American Marketing Association

Member of Strategic Management Society

VIII. Fee

Details of fee, as approved by State Fee Committee, for the Institution

S.No.	Category	CET quota		Management quota	
		Fixed by the State Fee Committee	Being charged by the Institution	Fixed by the State Fee Committee	Being charged by the Institution
1.	Admission Fee*		12,000		
2.	Tuition Fee		1,35,000		
3.	Development charges & others**		50,000		
4.	Hostel fee (Rent etc.)		1,00,000 to 1,55,000		
	Hostel Caution Deposit		20,000		
5.	Laboratory fee		NIL		
6.	Library fee		NIL		
7.	Any other				
Total Fee (excluding hostel fees)			1,97,000		

*Admission Fee Rs. 12,000 is one time payment at the time of admission.

** Including a refundable caution deposit of Rs 10,000.

IX. Admission

- Number of seats sanctioned with the year of approval.

Programme	No. of seats approval	Year of approval	Reference
MBA	120	2009	File No. 431 / RJ-07 / MCP-APR (M) 96 Extension of approval dated 02.06.2009
MBA	120	2008	F.No.RJ-08/MBA-ET/2000 Extension of approval dated 19.5.2008
MBA	120	2007	F.No.RJ-08/MBA-ET/2000 Increase in intake 7.6.2007
MBA	60	2000	First approval of MBA F.No.RJ-08/MBA-ET/2000 dated 7.8.2000

- Number of students admitted under various categories each year in the last three years.

Courses	2007-2008	2008-2009	2009-2010
MBA	120	120	120

X. Admission Procedure

For MBA Programme:

The Institute invited applications for admissions from the eligible candidates who have appeared in MAT, CAT, XAT and JMET.

The Institute prepared periodic merit list of all eligible applicants in various rounds. The ranking of MAT, CAT, XAT and JMET and MET (Entrance Test conducted by the Institute at various centres) together with marks obtained to graduation and Personal Interview conducted by a committee. The Institute offered admissions based on the merit list as above.

XI. Criteria And Weightages For Admission to MBA:

The Institute offered admission based on the merit list prepared by the Institute based on the following weights

Performance in qualifying degree	– 40%
Performance in the entrance exam	– 30%
Performance in the Personal Interview	– 30%

The Institute has registered its website under new domain extension (.ac.in) and new website is already prepared and updated. The format of all the items from I to XI of mandatory disclosure have been loaded on the website.

Item No I - XI must be given in information brochure and must be hosted as fixed content in the website of the Institution. : Given

The website must be dynamically updated with regard to XII-XV: Being done.

Prof. S.K.Datta
Dean
Mody Institute of Technology & Science
Lakshmanagarh, Rajasthan