

## **DOCUMENTS TO BE PRODUCED AT THE TIME OF COUNSELLING**

1. Original mark sheet and Certificate of Secondary Examination (10th standard), along with one photocopy of each.
2. Original mark sheet and Certificate of Senior Secondary Examination (12th standard /10+2 standard), along with one photocopy each.
3. Original AIEEE Card with a photo copy.
- 4 (i) A demand draft of **Rs. 1,67,000/-** towards the Institute Fees (Admission fee, Caution money, Tuition fee, Development fee).  
(ii) A demand draft of (a) **Rs. 10,000/-** towards personal charges (accountable), if you opt to be a boarder, or (b) **Rs. 2,500/-** towards personal charges (accountable), if you opt to be a day scholar

### **NO ADMISSION WILL BE OFFERED WITHOUT PAYMENT OF THE ABOVE FEES.**

5. If you are opting for a hostel seat, then bring (a) a demand draft of Rs. 20,000/- towards refundable hostel security and (b) a demand draft towards first of two equal installments of the hostel charges as given below:

Hostel charges for two semesters:

Four Seater: AC **Rs. 1,25,000/-** Non AC : **Rs. 95,000/-**

Double Seater: AC **Rs. 1,30,000/-** Non AC : **Rs. 1,00,000/-**

Single Seater: AC **Rs. 1,55,000/-** Non AC : **Rs. 1,15,000/-**

### **NO HOSTEL ROOM WILL BE OFFERED WITHOUT PAYMENT OF THE ABOVE FEES**

The second installment of equal amount is payable in December 2010. Allotment of hostel room is subject to availability of the accommodation.

6. Four passport size photographs.
7. Original Migration Certificate
8. Transfer certificate from the institution last attended.
9. Character certificate in original from the institution last attended.
10. A blood group certificate.

**Notes:**

- Candidates will be allotted the branch they prefer based on the availability.
- Candidate's presence at the time of Counselling is mandatory.
- The counselling process may extend upto late evening, students/parents are requested to plan their travel accordingly.
- No change of date and time of counselling is permissible. If a candidate fails to appear for counselling on the date and time specified, her seat will be offered to the next candidate in the order of merit.
- However, due to unforeseen reasons, if a candidate is unable to attend counselling on the specified date and time, she can attend on a subsequent date and time after duly intimating the office. Such candidates will be given chance (if seat is available) after all candidates called for that day are considered. The candidate can only opt for the branch available at that time and cannot claim any other branch as per her original turn or seniority.
- More than required number of candidates have been invited for the counselling for admission to B. Tech. Programmes. **Therefore, it is not guaranteed that everybody reporting for counselling will be sure of getting a seat in B. Tech. Programme.**
- However, a waiting list will be prepared out of those candidates who came for counselling but could not get a seat. This waiting list will be used if any seat falls vacant in future.
- Educational loan is available from State Bank of Bikaner and Jaipur (SBBJ) and Oriental Bank of Commerce (OBC) at concessional rates. Representatives of both banks will be available at campus at the time of admission.
- All drafts must be drawn in favor of "MITS-FET" drawn on State Bank of Bikaner & Jaipur (Code 10124) or Oriental Bank of commerce (Code 1193) or Bank of Baroda or Allahabad Bank payable at Lakshmanagarh. Or any Bank payable at Sikar.